

## Summer Law Clerk

**Towards Justice is recruiting a Summer Law Clerk (Summer 2020) to build the capacity of our entrepreneurial nonprofit law firm**

### Host Organization:

Towards Justice is a Denver-based nonprofit law firm on the cutting edge of workplace justice advocacy. We use impact litigation, communications, and strategic policy advocacy to upend long-standing practices that reduce worker bargaining power and calcify economic inequality. We help workers pursue claims under protections as far ranging as antitrust and anti-slavery statutes as well as more traditional wage/hour and anti-discrimination laws to challenge a wide variety of systemic injustices in the labor market.

### Summer Law Clerk Opportunity:

This opportunity is ideal for a law student who is interested in protecting low-wage immigrant workers from systemic labor market injustices. The Summer Law Clerk will have the opportunity to interact directly with clients, conduct legal research, assist with discovery, attend settlement conferences, and accompany Towards Justice lawyers to court. This experience will not only provide professional development opportunities but also personal fulfillment.

### Core responsibilities include:

- Conduct legal research about employment law, antitrust law, forced labor, civil procedure, arbitration, and other injustices in the labor market
- Draft research memos analyzing complex areas of law
- Draft complaints and discovery pleadings
- Assist in drafting motions for submission to federal court and preparing related oral argument as needed
- Assist with document production, organization, and review
- Assist in depositions, witness preparation, and witness interviews
- Attend settlement conferences and Towards Justice court appearances

### Qualifications:

- Required:
  - Current law student at an ABA accredited law school
  - Commitment to empowering marginalized workers and expanding access to justice
  - Outstanding writing skills, including the ability to write clear, concise, punchy prose
  - Good judgment and the capacity to evaluate strategic opportunities
  - Confident oral communication skills
  - Excellent interpersonal skills and a sense of humor

- Facility with Microsoft Office programs, the internet, Google Scholar, and legal research tools including WestLaw and/or LexisNexis
- Superior organizational skills
- Ability to work in Denver office
- Preferred:
  - Ability to communicate in oral and written Spanish
  - Cross-cultural experience
  - Experience working with vulnerable or low-income populations

**Time Commitment:**

The Summer Law Clerk must commit to working at Towards Justice for 10 or more weeks during the summer of 2020 (part- or full-time).

**Compensation:**

We will give priority to students that can obtain outside funding. If students are unable to obtain outside funding, they will receive compensation comparable to other non-profit summer opportunities for law students in Colorado.

**Application Instructions:**

If you are interested in joining our team, please send the following documents as a single PDF attachment to an email to [info@towardsjustice.org](mailto:info@towardsjustice.org):

- Cover letter (1 page)
- Resume (1-2 pages)
- A writing sample (up to 10 pages)
- Unofficial transcript

Applications for the Summer Law Clerk position will be accepted and reviewed on a rolling basis, and early application is encouraged. Preference will be given to Summer Law Clerk applications received before Friday, February 28, 2020 at 11:59 pm MST, and early application is encouraged.

Thank you! We look forward to working with you.

**Towards Justice is an Equal Opportunity Employer – Women, People of Color, LGBTQ People, Veterans and people with disabilities are encouraged to apply.**